

Application for Admission 2016-2017

Office of Admissions • American University of Central Asia • Tokombaeva 7/6 • Bishkek 720060 • Kyrgyzstan
Phone & Fax: 996 (312) 915000 • E-mail: admissions@auca.kg • www.auca.kg

Registration # _____

Student ID# _____

(for students of AUCA only)

LETTER TO THE PRESIDENT OF AMERICAN UNIVERSITY OF CENTRAL ASIA

To President of AUCA _____ ANDREW B. WACHTEL _____

from _____

Permanent Address _____

Graduated in 20 _____ from _____
(full name of the high school or the higher education institution)

DECLARATION

I would like to receive permission to participate in the competition for admission to the **department of**

Admission to the University is contingent upon the results of the admission tests, department's recommendation for admission into a program, submission of original documents certifying education, and payment of the non-refundable tuition deposit.

I have read and understood the admission rules of the University for the year of 2016-2017.

Signature _____ Date _____ 2016

Attach
a 3x4 cm
full-face
color photo
(on white background)

Important Submission Deadlines

1st round –
April 25, 2016

2nd round –
July 11, 2016

Президенту АУЦА _____ ЭНДРЮ ВАХТЕЛЮ _____

от _____

проживающего(ей) по адресу _____

окончившего(ей) в 20 _____ году _____
(полное название учебного заведения)

ЗАЯВЛЕНИЕ

Прошу допустить меня к конкурсу для поступления в университет на направление (**специальность**):

Зачисление в АУЦА возможно после успешной сдачи вступительных испытаний, рекомендации направления к зачислению, при наличии оригинала документа об образовании и сертификата ОРТ 2016 года, и внесении части платы за обучение в виде невозмещаемого гарантийного взноса.

С правилами приема в университет на 2016-17 учебный год ознакомлен(а).

Подпись _____ Дата “ _____ ” _____ 2016 г.

SUPPORTING DOCUMENTS TO BE SUBMITTED TO ADMISSIONS OFFICE of AUCA

- A non-refundable application fee of 500 Kyrgyz Soms (or \$15 USD)
- Copy of high school diploma or vocational education certificate **or** if currently enrolled in high school, a certificate from current school certifying that an applicant is in the last year (Note: Upon admission to AUCA, the original copy of graduation certificate or diploma with appendix **must** be submitted to the Office of Admissions)
- Official copies of any and all high school and university transcripts / marksheets
(Note: Applicants who have graduated from educational institutions outside of Kyrgyz Republic **must** present a document confirming they have obtained the equivalent of the Kyrgyz Republic's state diploma of secondary education, equivalent to 11 years of school (for undergraduate program applicants) and of higher education (for graduate program applicants). The document issued by the foreign academic institution and its notarized Russian translation (including transcripts / marksheets) must be submitted to the Ministry for Education of the Kyrgyz Republic in order to confirm the level and content of study completed. The Ministry then issues a certificate recognizing the applicant's education, which should be submitted along with this application form to the University).
- Any and all Republic and International Olympiad Diplomas on specific subjects (**FOR KYRGYZ CITIZENS & CIS APPLICANTS ONLY**)
- Copy of Republic Test Certificate taken in 2016 (**FOR KYRGYZ CITIZENS ONLY**)
(Note: the original copy of the certificate **must** be submitted to the Office of Admissions upon admission to AUCA)
- Copy of passport information pages and for non-Kyrgyz citizens living in Kyrgyzstan, a copy of the Kyrgyz Republic visa page (international students must check in with the Student Visa and Registration Coordinator within 2 days of arrival to submit copies of their Kyrgyz Visa and complete Ministry of Foreign Affairs registration paperwork)
- Medical certificate (form 086-Y/286 for citizens of CIS countries) confirming all vaccinations and immunizations as well as health screening for tuberculosis (must be submitted to the Medical's Office of AUCA)
- 2 color photographs (3 x 4 cm – white background)
- AUCA Admission Exam (AAE) Score Report

OR (instead of the AAE score report an applicant may submit an official English Language proficiency certificate and a standardized test score report)

- Official English Language Proficiency Certificate (optional for MACAS applicants):
Official TOEFL Certificate (paper-based or internet-based) – REPORT TO AUCA INSTITUTION CODE 0419 **or**
Official IELTS Certificate – REPORT TO AUCA INSTITUTION CODE 8306 FOR UNDERGRADUATE APPLICATIONS AND 8305 FOR GRADUATE APPLICATIONS

(FOR UNDERGRADUATE PROGRAM APPLICANTS)

- Official Standardized Test Results:
SAT Reasoning Test (SAT I) – REPORT TO AUCA INSTITUTION CODE 5825 **or**
ACT plus Writing Test – REPORT TO AUCA INSTITUTION CODE 5479

(FOR GRADUATE PROGRAM APPLICANTS)

- Official Standardized Test Results:
GMAT – REPORT TO AUCA INSTITUTION CODE S2B-2G-87 **or**
GRE – REPORT TO AUCA INSTITUTION CODE 0419
(Note: MBA Program accepts either GRE or GMAT scores; MACAS accepts only GRE scores)

- Essay:
UNDERGRADUATE – Please state your reasons for applying to the chosen program of the American University of Central Asia, and how your studies at AUCA will contribute toward your goals; also tell us what you feel most enthusiastic about and whether this has influenced your life in any way. Limit your essay to 700 words / 1 page. The essay must be typed. Please attach it to this application.

GRADUATE – Please state your reasons for applying to the American University of Central Asia, and how your studies at AUCA will contribute toward your career goals. Why do you want to get a graduate degree? What are your career plans in 5 years? Limit your essay to 700 words / 1 page. The essay must be typed. Please attach it to this application.

ADDITIONAL DOCUMENTATION NEEDED FROM GRADUATE PROGRAM APPLICANTS

- Copy of Bachelor's Degree or Specialist Diploma **or** if currently enrolled in university, a certificate from school certifying that an applicant is in the last year
(Note: Upon admission to AUCA, the original copy of Bachelor's Degree / Specialist Diploma or confirmation of degree completion **must** be submitted to the Office of Admissions)
- Curriculum Vitae / Resume in English which includes work history

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Registration # _____

SECTION 1: APPLICANT INFORMATION

NAME AND RESIDENCE INFORMATION (Please write your name as it appears in official documents both in English and Russian):

Full Name in English (same as passport): _____
Family Name (Surname) Given Name (First) Middle Name (if any)

Full Name in Russian (Ф.И.О.): _____
Фамилия Имя Отчество

Residence Information (required): _____
Nationality Country of Citizenship

Date of Birth (day/ month/ year): _____ Gender : Female Male
(i.e. 27 March, 1995)

CONTACT INFORMATION:

Permanent Mailing Address: _____
House or Apartment Number and Street

City and District Province / Oblast / State Country Postal Code

Permanent Phone Number: _____
(country and city code)

E-mail: _____ Mobile Phone Number: _____
(country and city code)

Current/Local Address: _____
(If different from above) House or Apartment Number and Street

City and District Province / Oblast / State Country Postal Code

Current Phone Number: _____
(country and city code) (country and city code)

ALTERNATE CONTACT: (This should be someone OTHER THAN YOU OR YOUR PARENTS, such as a relative, friend, or neighbor)

Full Name: _____ His/Her relation to you: _____

Phone Number: _____ (must be different number from your home or mobile phone numbers)

[Important: Address and contact changes should be reported immediately to the Office of Admissions.]

PASSPORT INFORMATION:

Passport # : _____ Passport Issuing Authority: _____

Passport Issue Date (Day/ Month/ Year): _____ Passport Expiry Date (Day/ Month/ Year): _____

[Please note that all international students must make sure to renew or extend their student visas within Kyrgyzstan in a timely manner.]

EMPLOYMENT INFORMATION (For Graduate Program Applicants Only – Note: Attach CV/Resume to Application):

Place of Employment: _____
Business Name Street and Number

City and District Province / Oblast / State Country Postal Code

Position Held: _____ Employer Phone Number: _____

SECTION 4: ENTRANCE EXAMS AND ESSAY

AUCA offers two options for admissions tests – applicants can either take AUCA Admission Exam or submit standardized admissions test results (SAT or ACT plus Writing for Undergraduate admissions; GMAT or GRE for MBA Program, and GRE for MACAS Program).

All AUCA applicants who are non-native English speakers must document their proficiency in English by either taking the AUCA English Language Proficiency Test (ELTP) or by submitting official TOEFL or IELTS scores directly to AUCA (optional for MACAS applicants).

NOTE: Visiting / Exchange Students do not have to sit for the AUCA Admission Exam or submit SAT, ACT, GRE, or GMAT test results. AUCA English Language Proficiency Test, TOEFL, or IELTS will still be required for non-native English speaking Visiting / Exchange Students.

AUCA ADMISSIONS EXAM (Offered in February, April, May, and July at AUCA)

- | | | |
|---|-------------|---------------------------|
| <input type="checkbox"/> AUCA English Language Proficiency Test | Score _____ | Date Taken ____/____/2016 |
| <input type="checkbox"/> Written Essay Exam | Score _____ | Date Taken ____/____/2016 |
| <input type="checkbox"/> Mathematics Test | Score _____ | Date Taken ____/____/2016 |

ENGLISH TEST (Required for all non-native English speakers except those applying to MACAS Program)

Applicants must submit one of below mentioned tests' score reports:

- TOEFL (check one) - Internet (iBT), Paper (PBT): Total Score _____ Date Taken ____/____/____
- IELTS - Total Score _____ Date Taken ____/____/____

All test scores must be reported directly to AUCA by the testing agency, though unofficial test reports may be submitted for initial consideration.

- To report **TOEFL** Scores, please submit a request to Educational Testing Services (www.toefl.org) – **Report to Institution Code 0419**
- To report **IELTS** Scores, please submit a request to International English Language Testing System (www.ielts.org) – **Report to Institution Code 8306 (Undergraduate applicants) or 8305 (Graduate applicants)**

UNDERGRADUATE STANDARDIZED UNIVERSITY ADMISSIONS TESTS (Applicants may submit SAT or ACT plus Writing):

- SAT REASONING TEST (SAT I) - TOTAL SCORE _____ Date Taken ____/____/____
- Critical Reading Score: _____ Mathematics Score: _____ Writing Score: _____ Essay Subscore: _____
- ACT (plus Writing) TEST - COMPOSITE SCORE _____ Date Taken ____/____/____
- English / Writing Subscore: _____ Reading Score: _____ Mathematics Score: _____ Science Score: _____

All test scores must be reported directly to AUCA by the testing agency, though unofficial test reports may be submitted for initial consideration.

- To report **SAT** Scores, please submit a request to College Board (www.collegeboard.com) – **Report to Institution Code 5825**
- To report **ACT** Test Scores, please submit a request to ACT (www.actstudent.org) – **Report to Institution Code 5479**

GRADUATE STANDARDIZED UNIVERSITY ADMISSIONS TESTS

(MBA applicants may submit GMAT or GRE / MACAS applicants should submit GRE):

- GMAT - GRADUATE ENTRANCE EXAM - COMPOSITE SCORE _____ Date Taken ____/____/____
- Verbal Score: _____ Quantitative Score: _____ Analytical Writing Score: _____
- GRE - GRADUATE ENTRANCE EXAM - COMPOSITE SCORE _____ Date Taken ____/____/____
- Verbal Score: _____ Quantitative Score: _____ Analytical Writing Score: _____

All test scores must be reported directly to AUCA by the testing agency, though unofficial test reports may be submitted for initial consideration.

- To report **GMAT** Test Scores, please submit a request to GMAT (www.mba.com) – **Report to Institution Code S2B-2G-87**
- To report **GRE** Scores, please submit a request to Educational Testing Services (www.gre.org) – **Report to Institution Code 0419**

ESSAY REQUIREMENT FOR ALL APPLICANTS:

UNDERGRADUATE – Please state your reasons for applying to the chosen program of the American University of Central Asia, and how your studies at AUCA will contribute toward your goals; also tell us what you feel most enthusiastic about and whether this has influenced your life in any way. Limit your essay to 700 words (1 page). The essay must be typed. *Please attach it to this application.*

GRADUATE – Please state your reasons for applying to the American University of Central Asia, and how your studies at AUCA will contribute toward your career goals. Why do you want to get a graduate degree? What are your career plans in 5 years? Limit your essay to 700 words (1 page). The essay must be typed. *Please attach it to this application.*

SECTION 5: FINANCIAL AID INFORMATION

This information is essential for assessing potential financial aid need, and it will not be used in any way as a condition of admissions to AUCA. The information you provide is non-binding, will not be considered as a contract of payment to AUCA, and will be held in strict confidence.

Are you applying for a financial aid / scholarship at AUCA? Yes or No

If your answer is **YES**, please contact AUCA's Financial Aid Office (room G20; phone +996 312 915 000, ext 412) for detailed information.

Note: The deadlines for submitting **financial aid** and **admissions** applications are the same. Late applications will not be considered.

SECTION 6: FAMILY INFORMATION

Father's Full Name: _____

Home Phone Number: _____ Work Phone Number: _____

Mobile Phone Number: _____ E-mail (if any): _____

Place of Employment & Position Held: _____

Mother's Full Name: _____

Home Phone Number: _____ Work Phone Number: _____

Mobile Phone Number: _____ E-mail (if any): _____

Place of Employment & Position Held: _____

SECTION 7: CERTIFICATION AND ATTESTATION

I certify that all the information provided in this application is complete and true. I understand that any misrepresentation or omission of information may be cause for denial of admission to the American University of Central Asia. I understand that the American University of Central Asia reserves the right to deny admissions to anyone whom it considers not qualified, and that American University of Central Asia reserves the right to require withdrawal of any student at any time for any reason it considers sufficient, including due to academic standing and personal conduct.

Furthermore, I certify that I understand the admission rules of the American University of Central Asia for the year of 2016-2017.

Admission to the American University of Central Asia is dependent upon the results of the AUCA Admission Exam, department's recommendation for admission, and submission of original documents certifying completed education. Once admitted all students must pay half of the tuition fee prior to registration.

The American University of Central Asia does not discriminate in its programs, activities, or admission practices on the basis of race, color, religion, national origin, sex, or age.

Signature of applicant: _____ Date: _____ 2016

Signature of applicant's parent or guardian: _____ Date: _____ 2016

FOR OFFICE OF ADMISSIONS USE ONLY

500 SOMS/ \$15 USD PAID Yes or No

SECTION 8: QUESTIONNAIRE

Dear Applicant,

You are kindly asked to participate in a survey aimed at better understanding of the needs of our students. All individual responses are kept confidential. We appreciate your cooperation, support and time.

1. How did you learn about AUCA? Please check boxes as appropriate:

- AUCA web-site
- Visit to AUCA
- Mass media (e.g. TV / radio commercials, ads in newspapers / magazines, etc.); please specify:

- Billboards
- Social networking websites; please specify: _____
- Educational fairs
- School visits
- AUCA events (Initiation, Brain Ring, STREAM competition, etc.)
- Open House and Family Day at AUCA
- Friends, parents, other relatives or acquaintances
- Students or graduates of AUCA
- Education centers / international organizations (e.g. ACCELS, IREX, EducationUSA, Soros Foundation, embassies, etc.); please specify:

- Other _____

2. What factors influenced your decision to apply to AUCA? Please check boxes as appropriate:

- Excellent educational opportunities (exchange programs, international conferences, internships, etc.)
- Opportunity to obtain an internationally recognized degree (Bard college diploma)
- Opportunity to continue your studies abroad
- Opportunity to receive scholarship / financial aid
- University facilities and resources (new unique campus, well stocked library, TV and recording studios, etc.)
- Prestigiousness of the university
- Good employment prospects following graduation
- Other (academic honesty, environment, diversity, credit system, e-learning, etc.)

3. Are you considering other universities? If yes, please check boxes as appropriate:

- Kyrgyz-Russian Slavonic University
- Kyrgyz-Turkish Manas University
- Kyrgyz National University
- Ataturk-Alatoo University
- Bishkek University of Humanities
- Kyrgyz Technical University
- International University of Kyrgyzstan
- Foreign university _____
- Other _____

4. Why are you considering other universities?

5. Have you previously attended one of the following:

- New Generation Academy / Preparatory Program
- Continuing Education Center's courses:
 - English Language
 - Essay Writing
 - Mathematics

6. Which majors do you find most appealing at AUCA? Please check boxes as appropriate:

- | | |
|--|---|
| <input type="checkbox"/> Anthropology | <input type="checkbox"/> International and Comparative Politics |
| <input type="checkbox"/> Applied Mathematics and Informatics | <input type="checkbox"/> Journalism and Mass Communication |
| <input type="checkbox"/> Business Administration | <input type="checkbox"/> Liberal Arts and Sciences |
| <input type="checkbox"/> Economics | <input type="checkbox"/> Psychology |
| <input type="checkbox"/> European Studies | <input type="checkbox"/> Sociology |
| <input type="checkbox"/> International and Business Law | <input type="checkbox"/> Software Engineering |

Your citizenship _____ Hometown _____

Thank you !