

Application for Admission as a Transfer Student 2023-2024

Office of Admission • Office of the Registrar • American University of Central Asia • 7/6 A. Tokombaev st. •
Bishkek 720060 • Kyrgyz Republic • Phone: 996 (312) 915000 (+407, +409, +400, +402) • E-mail:
admissions@auca.kg • registrar@auca.kg • www.auca.kg

LETTER TO THE PRESIDENT OF AMERICAN UNIVERSITY OF CENTRAL ASIA

To President of AUCA _____ Dr. Jonathan Becker _____

from _____

Permanent Address _____

Attach
a 3x4 cm
full-face
color photo
(on white background)

DECLARATION

I would like to receive permission to transfer from _____
(name of the Institution)

From program _____

To AUCA program _____ as a _____ student.
(sophomore or junior)

I have read and understood the transfer policy of the University posted on the AUCA web site.

Signature _____ Date _____ 2023

SUPPORTING DOCUMENTS TO BE SUBMITTED TO the ADMISSIONS OFFICE of AUCA

- Copy of high school diploma or vocational education certificate (Note: Upon transfer to AUCA, the original copy of graduation certificate or diploma with appendix **must** be submitted to the Office of Admissions)
- Official copies of university transcripts / akademicheskaya spravka
(Note: Applicants who have graduated from educational institutions outside of the Kyrgyz Republic **must** present an equivalency certificate from the Ministry of Education and Science of the Kyrgyz Republic).
- Copy of Republic Test Certificate taken in the year of graduation from high school (**FOR KYRGYZ CITIZENS ONLY**)
(Note: the original copy of the certificate **must** be submitted to the Office of Admissions upon transfer to AUCA)
- Copy of passport information pages
- 2 color photographs (3 x 4 cm white background)
- If the language of instruction in the institution you are transferring from is not English, English language test results

APPLICANT INFORMATION

NAME AND RESIDENCE INFORMATION (Please write your name as it appears in official documents both in English and Russian):

Full Name in English (as in passport): _____
Family Name (Surname) Given Name (First) Middle Name (if any)

Full Name in Russian (Ф.И.О.): _____
Фамилия Имя Отчество

Residence Information (required): _____
Nationality Country of Citizenship

Date of Birth (day/ month/ year): _____ Gender : Female Male
(i.e. 27 March, 2005)

CONTACT INFORMATION:

Permanent Mailing Address: _____
House or Apartment Number and Street

_____ City and District Province / Oblast / State Country Postal Code

Permanent Phone Number: _____
(country and city code)

E-mail: _____ Mobile Phone Number: _____
(country and city code)

Current/Local Address: _____
(If different from above) House or Apartment Number and Street

_____ City and District Province / Oblast / State Country Postal Code

Current Phone Number: _____
(country and city code) (country and city code)

ALTERNATE CONTACT: (This should be someone OTHER THAN YOU OR YOUR PARENTS, such as a relative, friend, or neighbor)

Full Name: _____ His/Her relation to you: _____

Phone Number: _____ (must be different number from your home or mobile phone numbers)

[Important: Address and contact changes should be reported immediately to the Office of Admissions.]

PASSPORT INFORMATION:

Passport # : _____ Passport Issuing Authority: _____

Passport Issue Date (Day/ Month/ Year): _____ Passport Expiry Date (Day/ Month/ Year): _____

[Please note that all international students must make sure to renew or extend their student visas within Kyrgyzstan in a timely manner.]

ACADEMIC INFORMATION

HIGH SCHOOL/ SECONDARY EDUCATION:

Name of School / Institution: _____

Address of School / Institution: _____
Street Address

City and District Province / Oblast / State Country Postal Code

Year of Graduation (or anticipated Date of Graduation): _____ Certificate/Diploma Number: _____

Language of study in High School: **KGZ, RUS, TURKM, TAJ, KAZ, UZB, OTHER** _____

Please, list the languages you speak: _____

Did you study at AUCA's Preparatory Program (either the semester-long or year-long studies program): **Yes** SID _____ or **No**

Did you study at AUCA's other programs (full-time or part-time): **Yes** SID _____ or **No**

FOR CITIZENS OF KYRGYZSTAN & CIS COUNTRIES ONLY:

Have you attended any high schools outside of your home country: **Yes** or **No** If Yes, name the program _____, and list the school name, location, and dates of attendance: _____

Are you a winner of the **Republic Olympiad**: **Yes** or **No**

Subject: _____ Place: _____

UNIVERSITY/ HIGHER EDUCATION:

Name of College/ University/ Institution: _____

Address of College/ University / Institution: _____
Street Address

City and District Province / Oblast / State Country Postal Code

Year of Graduation (or anticipated Date of Graduation): _____ Certificate/Diploma Number: _____

Degree and Major (i.e. Bachelor of Arts, History): _____

FINANCIAL AID INFORMATION

This information is essential for assessing potential financial aid need, and it will not be used in any way as a condition of admissions to AUCA. The information you provide is non-binding, will not be considered as a contract of payment to AUCA, and will be held in strict confidence.

Are you applying for a financial aid / scholarship at AUCA? Yes or No

If your answer is **YES**, please contact AUCA's Financial Aid Office (room 237; phone +996 312 915 000, ext. 412) for detailed information.

FAMILY INFORMATION	
Father's Full Name: _____	
Home Phone Number: _____	Work Phone Number: _____
Mobile Phone Number: _____	E-mail (if any): _____
Place of Employment & Position Held: _____	
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Mother's Full Name: _____	
Home Phone Number: _____	Work Phone Number: _____
Mobile Phone Number: _____	E-mail (if any): _____
Place of Employment & Position Held: _____	

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