

# Application for Admission as a Transfer Student 2022-2023

Office of Admission • Office of the Registrar • American University of Central Asia • 7/6 A. Tokombaev st. •  
Bishkek 720060 • Kyrgyz Republic • Phone: 996 (312) 915000 (+407, +409, +400, +402) • E-mail:  
admissions@auca.kg • registrar@auca.kg • www.auca.kg

## LETTER TO THE PRESIDENT OF AMERICAN UNIVERSITY OF CENTRAL ASIA

To President of AUCA \_\_\_\_\_ Dr. Jonathan Becker \_\_\_\_\_

from \_\_\_\_\_

Permanent Address \_\_\_\_\_

Attach  
a 3x4 cm  
full-face  
color photo  
(on white background)

### DECLARATION

I would like to receive permission to transfer from \_\_\_\_\_  
(name of the Institution)

program \_\_\_\_\_

To AUCA program \_\_\_\_\_ as a \_\_\_\_\_ student.  
(sophomore or junior)

I have read and understood the transfer policy of the University posted on the AUCA web site.

Signature \_\_\_\_\_ Date \_\_\_\_\_ 2022

### SUPPORTING DOCUMENTS TO BE SUBMITTED TO the ADMISSIONS OFFICE of AUCA

- Copy of high school diploma or vocational education certificate (Note: Upon transfer to AUCA, the original copy of graduation certificate or diploma with appendix **must** be submitted to the Office of Admissions)
- Official copies of university transcripts / akademicheskaya spravka  
(Note: Applicants who have graduated from educational institutions outside of the Kyrgyz Republic **must** present an equivalency certificate from the Ministry of Education and Science of the Kyrgyz Republic).
- Copy of Republic Test Certificate taken in the year of graduation from high school (**FOR KYRGYZ CITIZENS ONLY**)  
(Note: the original copy of the certificate **must** be submitted to the Office of Admissions upon transfer to AUCA)
- Copy of passport information pages
- 2 color photographs (3 x 4 cm white background)
- If the language of instruction in the institution you are transferring from is not English, English language test results

**APPLICANT INFORMATION**

**NAME AND RESIDENCE INFORMATION (Please write your name as it appears in official documents both in English and Russian):**

Full Name in English (as in passport): \_\_\_\_\_  
Family Name (Surname)
Given Name (First)
Middle Name (if any)

Full Name in Russian (Ф.И.О.): \_\_\_\_\_  
Фамилия
Имя
Отчество

Residence Information (required): \_\_\_\_\_  
Nationality
Country of Citizenship

Date of Birth (day/ month/ year): \_\_\_\_\_ Gender : Female Male  
(i.e. 27 March, 2005)

**CONTACT INFORMATION:**

Permanent Mailing Address: \_\_\_\_\_  
House or Apartment Number and Street

\_\_\_\_\_

City and District
Province / Oblast / State
Country
Postal Code

Permanent Phone Number: \_\_\_\_\_  
(country and city code)

E-mail: \_\_\_\_\_ Mobile Phone Number: \_\_\_\_\_  
(country and city code)

Current/Local Address: \_\_\_\_\_  
 (If different from above) House or Apartment Number and Street

\_\_\_\_\_

City and District
Province / Oblast / State
Country
Postal Code

Current Phone Number: \_\_\_\_\_  
(country and city code) (country and city code)

**ALTERNATE CONTACT:** (This should be someone OTHER THAN YOU OR YOUR PARENTS, such as a relative, friend, or neighbor)

Full Name: \_\_\_\_\_ His/Her relation to you: \_\_\_\_\_

Phone Number: \_\_\_\_\_ (must be different number from your home or mobile phone numbers)

[Important: Address and contact changes should be reported immediately to the Office of Admissions.]

**PASSPORT INFORMATION:**

Passport # : \_\_\_\_\_ Passport Issuing Authority: \_\_\_\_\_

Passport Issue Date (Day/ Month/ Year): \_\_\_\_\_ Passport Expiry Date (Day/ Month/ Year): \_\_\_\_\_

[Please note that all international students must make sure to renew or extend their student visas within Kyrgyzstan in a timely manner.]

### UNIVERSITY/ HIGHER EDUCATION:

Name of College/ University/ Institution: \_\_\_\_\_

Address of College/ University / Institution: \_\_\_\_\_  
Street Address

---

City and District                      Province / Oblast / State                      Country                      Postal Code

Year of Graduation (or anticipated Date of Graduation): \_\_\_\_\_ Certificate/Diploma Number: \_\_\_\_\_

Degree and Major (i.e. Bachelor of Arts, History): \_\_\_\_\_

### FINANCIAL AID INFORMATION

This information is essential for assessing potential financial aid need, and it will not be used in any way as a condition of admissions to AUCA. The information you provide is non-binding, will not be considered as a contract of payment to AUCA, and will be held in strict confidence.

**Are you applying for a financial aid / scholarship at AUCA?**                      **Yes** or    **No**

If your answer is **YES**, please contact AUCA's Financial Aid Office (room 237; phone +996 312 915 000, ext 412) for detailed information.

### FAMILY INFORMATION

**Father's Full Name:** \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Work Phone Number: \_\_\_\_\_

Mobile Phone Number: \_\_\_\_\_ E-mail (if any): \_\_\_\_\_

Place of Employment & Position Held: \_\_\_\_\_

---

**Mother's Full Name:** \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Work Phone Number: \_\_\_\_\_

Mobile Phone Number: \_\_\_\_\_ E-mail (if any): \_\_\_\_\_

Place of Employment & Position Held: \_\_\_\_\_