**Exempt From Full Review Checklist**

**Institutional Review Board**

**American University of Central Asia**

The IRB will decide whether your application qualifies for Exempt from Full Review on the basis of your application as well as your answers to the questions below. Please note, determination of exempt from full review is made in consideration of all materials submitted to the IRB. This self-declaration checklist below serves as a guide for the board in their consideration.

Provide your answer to each question by choosing the correct option that follows each question

# Question 1

Does your research involve the collection of data or recording of behavior which, if known outside the research, could reasonably place the subjects at risk of criminal or civil liability or be damaging to the subjects' financial standing, employability, or reputation?

Yes | No | Not Sure (*strikethrough the options that are not applicable*)

# Question 2

Can participants in your research be identified directly, indirectly, or through identifiers linked to the subject?

Yes | No | Not Sure (*strikethrough the options that are not applicable*)

# Question 3

Does your research involve the collection of information from vulnerable populations (e.g., children, prisoners, institutionalized persons, or individuals with mental or physical disabilities)?

Yes | No | Not Sure (*strikethrough the options that are not applicable*)

# Question 4

Do procedures of your research involve more than minimal risk\* to the subject?

*\*"More than minimal risk" means that the probability and magnitude of harm or discomfort anticipated in the proposed research is greater than that ordinarily encountered in daily life or during the performance of routine physical or psychological examinations or tests.*

Yes | No | Not Sure (*strikethrough the options that are not applicable*)

# Question 5

Does your research involve deception\*?

*\*Deception occurs when a researcher intentionally misleads participants about the nature, research question, or methodologies of a study. Withholding details about the specifics of your hypothesis until after a participant has completed the task does not constitute deception. An example of a study using deception: A researcher misleads participants into believing that they will be speaking in front of a crowd in order to raise and measure the participants' stress level. An example of a study NOT using deception: A researcher informs participants that they will be answering survey questions about a variety of subjects. The researcher lists those subjects. The researcher then uses the resulting survey data to draw specific conclusions about the relationship between two of the many variables investigated.*

Yes | No | Not Sure (*strikethrough the options that are not applicable*)

# Question 6

Does your research involve existing identifiable data, documents, records, or biological specimens (including pathological or diagnostic specimens) where these materials, in their entirety, have been or will be collected solely for non-research purposes?

Yes | No | Not Sure (*strikethrough the options that are not applicable*)

# Question 7

Is your research on individual or group characteristics or behavior (including but not limited to perception, cognition, motivation, identity, language, communication, cultural beliefs or practices, and social behavior) and does your research employ surveys, interviews, focus groups, program evaluation, human factors evaluation, or quality assurance methodologies?

Yes | No | Not Sure (*strikethrough the options that are not applicable*)

# Question 8

Does your research involve the collection of data from voice, video, digital, or image recordings made for research purposes where identification of the subjects and/or their responses would not reasonably place them at risk of criminal or civil liability, be stigmatizing, or be damaging to the subjects' financial standing, employability, insurability, or reputation?

Yes | No | Not Sure (*strikethrough the options that are not applicable*)

# Question 9

Does your research involve collecting data that have been obtained or will be obtained through any of the following procedures: x-rays or microwaves physical sensors that are applied either to the surface of the body or at a distance testing sensory acuity, electrocardiography, electroencephalography, thermography, electroretinography, echography, sonography, ultrasound, magnetic resonance imaging (MRI), doppler blood flow, and echocardiography moderate exercise, muscular strength testing, body composition assessment, and flexibility testing?

Yes | No | Not Sure (*strikethrough the options that are not applicable*)

# Question 10

Does your research involve the collection of biological samples (e.g., saliva, blood, urine samples)?

Yes | No | Not Sure (*strikethrough the options that are not applicable*)

# Question 11

Will your research be conducted outside of commonly accepted educational settings or beyond normal educational practices (e.g., research on regular and special education techniques, curricula, or classroom management methods)?

Yes | No | Not Sure (*strikethrough the options that are not applicable*)

# Question 12

Does your research involve the use of experiments, where manipulation of information or psychological state of participants are involved (e.g., deliberate activation of memory, emotions or motivational states)?

Yes | No | Not Sure (*strikethrough the options that are not applicable*)

# Question 13

Does your research involve the use of surveys or tests, where participants are subsequently informed of their scores or ranking thereafter (e.g., intelligence tests, personality tests, health status)?

Yes | No | Not Sure (*strikethrough the options that are not applicable*)

# Question 14

Does your research involve the collection of data from public figures (e.g., celebrities, prominent business leaders, government servants, political figures)

Yes | No | Not Sure (*strikethrough the options that are not applicable*)

# Question 15

Does your research involve the use of research assistant(s) or any other form of research manpower for data collection of data analysis where such person(s) are neither the principal investigators, co-investigators, or supervising faculty listed in your application.

Yes | No | Not Sure (*strikethrough the options that are not applicable*)

# Question 16

Will the data from this research be kept for future use or be linked with other data for research beyond that described in your application?

Yes | No | Not Sure (*strikethrough the options that are not applicable*)

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| By writing the details of the application, my name and my email below, I acknowledge that I understand the questions above and my answers to the questions are truthful and correct.   |  |  | | --- | --- | | **Research Project Title:** |  | | **Principal Investigator Name:** |  | | **Supervising Faculty Name (if applicable):** |  | | **Email of Principal Investigator:** |  | | **Email of Supervising Faculty (if applicable):** |  | | **Date:** |  | |