

# Application for Admission as a Transfer Student 2024-2025

Office of Admission • Office of the Registrar • American University of Central Asia • 7/6 A. Tokombaev st. •  
Bishkek 720060 • Kyrgyz Republic • Phone: 996 (312) 915000 (+407, +409, +400, +402) • E-mail:  
admissions@auca.kg • registrar@auca.kg • www.auca.kg

Registration # \_\_\_\_\_

Student ID \_\_\_\_\_  
(If you've ever studied at AUCA)

## LETTER TO THE PRESIDENT OF AMERICAN UNIVERSITY OF CENTRAL ASIA

To President of AUCA \_\_\_\_\_ Timothy Edward O'Connor \_\_\_\_\_  
from \_\_\_\_\_  
Permanent Address \_\_\_\_\_

Attach  
a 3x4 cm  
full-face  
color photo  
(on white background)

### DECLARATION

I would like to receive permission to transfer from \_\_\_\_\_  
(name of the Institution)

From program \_\_\_\_\_

To AUCA program \_\_\_\_\_ as a \_\_\_\_\_ student.  
(sophomore or junior)

I have read and understood the transfer policy of the University posted on the AUCA web site.

Signature \_\_\_\_\_ Date \_\_\_\_\_ 2023

### SUPPORTING DOCUMENTS TO BE SUBMITTED TO the ADMISSIONS OFFICE of AUCA

- Copy of high school diploma or vocational education certificate (Note: Upon transfer to AUCA, the original copy of graduation certificate or diploma with appendix **must** be submitted to the Office of Admissions)
- Official copies of university transcripts / akademicheskaya spravka  
(Note: Applicants who have graduated from educational institutions outside of the Kyrgyz Republic **must** present an equivalency certificate from the Ministry of Education and Science of the Kyrgyz Republic).
- Copy of Republic Test Certificate taken in the year of graduation from high school (**FOR KYRGYZ CITIZENS ONLY**)  
(Note: the original copy of the certificate **must** be submitted to the Office of Admissions upon transfer to AUCA)
- Copy of passport information pages
- 2 color photographs (3 x 4 cm white background)
- If the language of instruction in the institution you are transferring from is not English, English language test results

**APPLICANT INFORMATION**

**NAME AND RESIDENCE INFORMATION (Please write your name as it appears in official documents both in English and Russian):**

Full Name in English (as in passport): \_\_\_\_\_  
Family Name (Surname)                      Given Name (First)                      Middle Name (if any)

Full Name in Russian (Ф.И.О.): \_\_\_\_\_  
Фамилия                      Имя                      Отчество

Residence Information (required): \_\_\_\_\_  
Nationality                      Country of Citizenship

Date of Birth (day/ month/ year): \_\_\_\_\_                      Gender :                      Female                      Male  
(i.e. 27 March, 2005)

**CONTACT INFORMATION:**

Permanent Mailing Address: \_\_\_\_\_  
House or Apartment Number and Street

\_\_\_\_\_ City and District                      Province / Oblast / State                      Country                      Postal Code

Permanent Phone Number: \_\_\_\_\_  
(country and city code)

E-mail: \_\_\_\_\_                      Mobile Phone Number: \_\_\_\_\_  
(country and city code)

Current/Local Address: \_\_\_\_\_  
(If different from above)                      House or Apartment Number and Street

\_\_\_\_\_ City and District                      Province / Oblast / State                      Country                      Postal Code

Current Phone Number: \_\_\_\_\_  
(country and city code)                      (country and city code)

**ALTERNATE CONTACT:** (This should be someone OTHER THAN YOU OR YOUR PARENTS, such as a relative, friend, or neighbor)

Full Name: \_\_\_\_\_                      His/Her relation to you: \_\_\_\_\_

Phone Number: \_\_\_\_\_ (must be different number from your home or mobile phone numbers)

*[Important: Address and contact changes should be reported immediately to the Office of Admissions.]*

**PASSPORT INFORMATION:**

Passport # : \_\_\_\_\_                      Passport Issuing Authority: \_\_\_\_\_

Passport Issue Date (Day/ Month/ Year): \_\_\_\_\_                      Passport Expiry Date (Day/ Month/ Year): \_\_\_\_\_

*[Please note that all international students must make sure to renew or extend their student visas within Kyrgyzstan in a timely manner.]*

**ACADEMIC INFORMATION**

**HIGH SCHOOL/ SECONDARY EDUCATION:**

Name of School / Institution: \_\_\_\_\_

Address of School / Institution: \_\_\_\_\_  
Street Address

\_\_\_\_\_  
City and District Province / Oblast / State Country Postal Code

Year of Graduation (or anticipated Date of Graduation): \_\_\_\_\_ Certificate/Diploma Number: \_\_\_\_\_

Language of study in High School: **KGZ, RUS, TURKM, TAJ, KAZ, UZB, OTHER** \_\_\_\_\_

Please, list the languages you speak: \_\_\_\_\_

Did you study at AUCA's Preparatory Program (either the semester-long or year-long studies program): **Yes** SID \_\_\_\_\_ or **No**

Did you study at AUCA's other programs (full-time or part-time): **Yes** SID \_\_\_\_\_ or **No**

**FOR CITIZENS OF KYRGYZSTAN & CIS COUNTRIES ONLY:**

Have you attended any high schools outside of your home country: **Yes** or **No** If Yes, name the program \_\_\_\_\_, and list the school name, location, and dates of attendance: \_\_\_\_\_

Are you a winner of the **Republic Olympiad**: **Yes** or **No**

Subject: \_\_\_\_\_ Place: \_\_\_\_\_

**UNIVERSITY/ HIGHER EDUCATION:**

Name of College/ University/ Institution: \_\_\_\_\_

Address of College/ University / Institution: \_\_\_\_\_  
Street Address

\_\_\_\_\_  
City and District Province / Oblast / State Country Postal Code

Year of Graduation (or anticipated Date of Graduation): \_\_\_\_\_ Certificate/Diploma Number: \_\_\_\_\_

Degree and Major (i.e. Bachelor of Arts, History): \_\_\_\_\_

**FINANCIAL AID INFORMATION**

This information is essential for assessing potential financial aid need, and it will not be used in any way as a condition of admissions to AUCA. The information you provide is non-binding, will not be considered as a contract of payment to AUCA, and will be held in strict confidence.

**Are you applying for a financial aid / scholarship at AUCA? Yes or No**

If your answer is **YES**, please contact AUCA's Financial Aid Office (room 237; phone +996 312 915 000, ext. 412) for detailed information.

FAMILY INFORMATION	
<b>Father's Full Name:</b> _____	
Home Phone Number: _____	Work Phone Number: _____
Mobile Phone Number: _____	E-mail (if any): _____
Place of Employment & Position Held: _____	
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<b>Mother's Full Name:</b> _____	
Home Phone Number: _____	Work Phone Number: _____
Mobile Phone Number: _____	E-mail (if any): _____
Place of Employment & Position Held: _____	

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